

**Joanne M. Stevens  
Multi-family Specialist**

If you would like a **FREE, NO OBLIGATION** Market Evaluation of your Multifamily Property, please fill out the information below.

All information is strictly confidential.

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**Owner Information:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City, State & Zip: \_\_\_\_\_

Phone, Fax, Email/website: \_\_\_\_\_

**Community Information:**

Property Name: \_\_\_\_\_ Street Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Year Built: \_\_\_\_\_ # of units: \_\_\_\_\_ # of units vacant: \_\_\_\_\_

Annual Gross Income: \_\_\_\_\_ Other Income: \_\_\_\_\_ Rent: \_\_\_\_\_

How are collections?

Rent increase planned for this year?

Excellent  Good  Fair

Yes  No

If yes, what month and how much?: \_\_\_\_\_

Taxes: \_\_\_\_\_ Insurance: \_\_\_\_\_ Maintenance & Repairs: \_\_\_\_\_

Snow: \_\_\_\_\_ Lawn: \_\_\_\_\_ Water: \_\_\_\_\_ Sewer: \_\_\_\_\_

Electric: \_\_\_\_\_ Gas: \_\_\_\_\_ Garbage: \_\_\_\_\_

City Utilities?

Is water sub-metered?

Do you have a Manager?

Yes  No

Yes  No

Yes  No

Management cost: \_\_\_\_\_

Please indicate your purpose for the Market Evaluation:

\_\_\_\_\_ Refinance \_\_\_\_\_ Real Estate Tax Appeal \_\_\_\_\_ Making a Financial Statement

\_\_\_\_\_ Insurance \_\_\_\_\_ Selling

